

Student travel details form

London Teenager Programme 2011

Please tell us your travel plans at least 30 days before arrival. Fax this form to Frances King: + 44 20 7341 9771 or email info@francesking.co.uk
We will email/post you confirmation documents and invoice you for the Airport Transfer.

STUDENT DETAILS

Student Name: _____ Student Number: _____

Student's mobile: _____ Age (at time of travel): _____

- My child requires a standard airport transfer (arrivals/departures Heathrow Airport 9.00-15.00 only)
- My child does not require a transfer. He/she will arrive at the centre at: _____ (time) on: _____ (date)
- My child requires a private airport transfer
- My child requires a transfer from St Pancras (Eurostar)
- My child is travelling alone
- My child is travelling with (please write names):

Parent/guardian/agent travel contact name: _____

Contact mobile/telephone Day: _____ Evening: _____

Please make sure that you are contactable 24/48 hours before departure in case we need to re-confirm travel plans.

STUDENT TRAVEL DETAILS

ARRIVAL

Flight arrival date: _____

Flight arrival time: _____

Flight number: _____

Departing from: _____

Arriving at: _____

Terminal: _____

Booking Ref (for internet bookings): _____

Are you registered with the airline as an Unaccompanied Minor?

Yes No

- On arrival our airport representative will meet you outside the Customs Hall holding a Frances King sign.
- All students must report and introduce themselves to our representative as soon as they arrive.
- Please go to the Information Desk in the airport if you cannot find our representative.
- Our coaches/taxis leave frequently but in case of flight delays please be patient if you have to wait. Our representative will look after you.

DEPARTURE

Flight departure date: _____

Flight departure time: _____

Flight number: _____

Departing from: _____

Terminal: _____

Flying to: _____

Are you registered with the airline as an Unaccompanied Minor?

Yes No

If YES please tell us who will be meeting you at the airport. This information is essential.

Name: _____

Address: _____

Telephone: _____